



THE COUNTY OF STANISLAUS

HEALTH SERVICES AGENCY



Stanislaus County
now offers an employee
bonus worth up to
**\$10,000 or 21
additional days of
leave time!***

**See inside for details*

Climate & Health Coordinator (Staff Services Coordinator)

\$81,993 - 99,652 Annually

Please apply by September 9, 2024

THE POSITION

The Climate & Health Coordinator (Staff Services Coordinator) works under general supervision of the Emergency Preparedness Manager and is broadly responsible for the coordination of most Public Health community mitigation, adaptation, and climate disaster prevention projects, including work arising from the increased frequency and severity of health impacts associated with changing climate patterns (e.g., increasing number of high heat days, prevalence of flooding, poor air quality associated with increased wildfire and smoke). This is a new area of work for the Agency and the Coordinator will work closely with the Manager to identify and develop the supports and resources needed to sustain the new Climate & Health Program. The coordinator will lead significant community relationship building to support Public Health's efforts related to climate-related disease and injury surveillance, understanding local health impacts of extreme weather, community engagement, education and training for use of climate data, participation in the County's Hazard Mitigation Planning process, and encourage Public Health's involvement in any community planning for climate mitigation, adaptation, and resilience. The position will support the Manager in writing new grants and will be responsible for general oversight of climate-related grants, including drafting and leading implementation of scopes of work, tracking progress and drafting reports, maintaining communication with funders and partners, and standing in for the Manager in community meetings when needed. The position may directly supervise staff and perform other related work as required.

IDEAL CANDIDATE

The Health Services Agency is looking for a driven and ambitious individual with demonstrated knowledge and experience in the planning, development and administration of community, health and environmental programs, ideally for mitigation, adaptation, and/or resilience programs. Customer focus, community service, and community engagement will be at the heart of the candidate's priorities. They will also be committed to advocating health equity and improving population health. The ideal candidate will have an interest in community development and planning, and comfort and aptitude for relationship building across sectors, organizational hierarchy, and cultural differences. The candidate will demonstrate a willingness to be part of the team but be self-motivated and comfortable working alone with limited guidance as the role entails significant independent projects.

Take your place at the Health Services Agency!

THE TYPICAL TASKS

- Advise and collaborate with Manager to carry out high level administrative functions for the program;
- Provide supervision and oversight to Public Health Climate-oriented partnership building, community engagement and education, capacity building, and data gathering.
- Provide grant administration for Public Health climate-related funding, including U.S. Environmental Protection Agency (EPA) Environmental Justice Government-to-Government Program (EJG2G) funding.
- Develop, adapt, and/or implement public health programs in coordination with the California Department of Public Health, Centers for Disease Control and Prevention, EPA and other granting agencies, and participate in the development and implementation of goals, objectives, policies, and procedures.
- Review, advise on, develop, and implement departmental policies and procedures.
- Assist in departmental training and exercise programs.
- Partner with internal and external stakeholders to develop and track indicators to measure, model, and project the health impacts of extreme weather events and conduct epidemiological and modeling studies to understand community vulnerabilities and the local relationships between environmental, climate, and health impacts.
- Partner with Planners and Community Development partners to understand and address climate-resilient infrastructure that reduces Public Health impacts.
- Facilitate community assessment, education, training and the execution of agreements with community partners/vendors for associated grant activities.
- Measure and advance community resiliency and social cohesion, which are key to preparing for, withstanding and recovery from climate-related health impacts.
- Support the development, maintenance, and exercise of climate-oriented plans, including climate action plan(s) and emerging threat plan(s).
- Work closely with community-based organizations and partners to coordinate the Stanislaus Sustainable Communities Coalition.
- Represent Public Health during city and county climate adaptation and climate mitigation processes.
- Supervise, direct, train, and evaluate any Climate and Health program staff as needed.
- Plan and coordinate special projects and other duties as assigned.

MINIMUM QUALIFICATIONS

Knowledge

- Public Safety & Security
- Law and Government
- Administration and Management
- Education and Training
- Customer and Personal Service
- Community Assessment & Engagement

Skills/Abilities

- Complex Problem Solving
- Speaking
- Active Listening
- Coordination
- Critical Thinking
- Judgement and Decision Making
- Time Management
- Systems Evaluations
- Social Perceptiveness
- Systems Analysis
- Negotiation
- Instructing
- Monitoring
- Management of Personnel Resources



*Interested in learning more about
Health Services Agency?*

Scan the QR code or visit www.schsa.org



EDUCATION/EXPERIENCE

PATTERN I

- Graduation from an accredited college or university with a master's degree in Public Health, Community Health, Urban or Regional Planning, Environmental Studies or other related field; AND
- One (1) year of related experience in a local or State Public Health Department.

PATTERN II

- Graduation from an accredited college or university with a bachelor's degree in Public Health, Community Health, Urban or Regional Planning, Environmental Studies or other related field; AND
- Three (3) years of related experience in a local or State Public Health Department.

Applicants who are unable to submit proof must call (209) 558-7192 to make other arrangements by application deadline. Failure to submit proof will result in disqualification.



*Apply today to join our team & make
a difference in Stanislaus County*

For the full job description, including minimum qualifications, scan the QR Code or click here





**STANISLAUS
COUNTY HUMAN
RELATIONS**

Take Your Place.



JOIN OUR TEAM and receive a bonus worth **UP TO \$10,000** or 21 additional days of leave time!*

*EMPLOYEE CHOICE BONUS PLAN ALLOWS ELIGIBLE EMPLOYEES TO RECEIVE A BONUS WORTH \$5,000-\$10,000 OVER THREE ANNUAL INSTALLMENTS

YOU CHOOSE: One month's worth of

Scan the QR code with a camera app to watch the Employee Choice Bonus Plan video!



Cash Payout

Redo that kitchen or paydown debt.

It's all yours.



Leave Time

Take a little extra time off and enjoy yourself.

You've earned it.



Deferred Compensation

Reduce some taxable income and receive it later.

Why not?



**STANISLAUS
COUNTY HUMAN
RELATIONS**

Take Your Place.



clubwellness
myclubwellness.org

Employee Choice Bonus Plan

UNDERSTANDING THE DETAILS



JOIN OUR TEAM BY JUNE 30TH, 2025 TO BE ELIGIBLE!

The following Employee Choice Bonus Plan is designed to allow eligible employees, current active full-time employees or those hired full-time on or before June 30, 2025, to choose one of the three bonus incentive options (one-time option, non-revocable) they would like to receive:



Option 1 BONUS CASH PAYMENT

(Default if employee declines to make a choice)

- One month of salary (168 hours) paid in cash over three annual installments at the highest step or top of band of the classification held by the employee at each vesting date.
- Minimum amount of each payment will be \$1,666.67 and a maximum payment of \$3,333.37 (base hourly rate of pay for the classification multiplied by 56). The amount of each payment may change depending upon an employee's individual circumstances.
- Total minimum amount received will be \$5,000.01 and maximum will be \$10,000.02 paid over three installments.
- Applicable taxes will be applied and withheld.



Option 2 BONUS LEAVE TIME

- 168 hours of bonus leave time allocated within three annual installments.
- Bonus Leave Time would be administered in the same capacity as standard vacation including compensation rate, request and approval, and reporting expectations.
- Bonus Leave Time will have no cash value and cannot be cashed out at resignation, termination, or retirement.
- Must use the bonus leave time prior to the expiration date, as there is no carry over after the bonus leave time expires.



Option 3 BONUS DEFERRED COMPENSATION CONTRIBUTION

- One month of salary (168 hours) paid over three annual installments into the employee's Nationwide Deferred Compensation account at the highest step or top of band of classification held by the employee at each vesting date.
- Minimum amount of each payment will be \$1,666.67 and a maximum payment of \$3,333.37 (base hourly rate of pay for the classification multiplied by 56). The amount of each payment may change depending upon an employee's individual circumstances.
- Total minimum amount received will be \$5,000.01 and maximum will be \$10,000.02 paid over three installments.
- Applicable taxes will be applied and withheld.

Eligibility for Employee Choice Bonus Plan



- Must be an active full-time employee on each vesting date and during the pay period of the payment date to receive each payment.
- Full-time employees on an unprotected unpaid leave on the vesting date are ineligible for that specific payment.
- Employees that separate from full-time service prior to a vesting date will no longer be eligible for that specific payment.
- Employees that receive one or two payments, separate from full-time service and then return to full-time service are excluded from eligibility to receive further payments of any kind.
- Employees that leave full-time service prior to receiving any payments, and then return to full-time service on or before June 30, 2025, are eligible to receive future payments in accordance with their new hire date.



COMPENSATION & BENEFITS

Approximate Annual Base Salary:
\$81,993-\$99,652 Annually

The County of Stanislaus provides a competitive and comprehensive benefits package for regular full-time County employees including:

- Excellent retirement benefits
- Medical, dental, vision, and basic term life insurance plans
- 96 hours of sick leave annually
- 12 paid holidays annually
- Disability protection
- Optional participation in Flexible Spending Account programs
- Optional Supplemental Life & AD&D insurance plans
- Employee Assistance Program

Details available upon request.

RECRUITMENT INCENTIVES:

Employee Choice Bonus Plan:

Stanislaus County now offers an employee bonus worth up to \$10,000 or 21 additional days of leave time! Visit stanjobs.org for details.

Career Ladders:

We offer valuable tools to help plan your career with Stanislaus County. Find ways to grow and develop within the organization— from Accounting to Public Safety to IT.

Learning Institute:

Whether you're a new employee or looking to acquire new skills, our Learning Institute offers a chance to take on new challenges and ways to consistently hone and improve skills.

WELLNESS BENEFITS

The Mission of Club Wellness is to facilitate and encourage the "good health" of the county workforce.

"Good health" is a state of complete physical, social and mental well-being, and not merely the absence of disease or infirmity; health is a resource for everyday life, not the object of living, and is a positive concept emphasizing social and personal resources as well as physical capabilities. The program seeks to increase awareness and knowledge of all employee benefits, nurture a team spirit and positive health behaviors, to motivate employees to adopt healthier habits and to provide opportunities and a supportive environment to create positive lifestyle changes.



CLASSIFICATION INFORMATION

Unless otherwise provided, this position is part of the Classified Service of the County and is assigned to the Mid Management/Supervisory bargaining unit for labor relations purposes.

Individuals who are in a full-time classification are required to serve a twelve-month probationary period, which may be extended an additional six months for a total of eighteen months. Incumbents may also be subject to overtime, standby, callback, weekend, holiday and shift assignments as identified in their MOU (Memorandum of Understanding).

The Job Task Analysis provides information detailing the physical and functional demands of the classification. For the complete job task analysis, visit the Risk Management website:
<http://www.stancounty.com/riskmgmt/risk-dm-jta-class-sub-main.shtm>

APPLICATION PROCEDURES/FINAL FILING DATE: APPLY BY SEPTEMBER 09, 2024 **Oral Examinations are tentatively scheduled for the week of SEPTEMBER 16, 2024.**

Applications cannot be submitted later than 5:00 p.m. on the final filing date. Make your online application as complete as possible so a full and realistic appraisal may be made of your qualifications.

Resumes will not be accepted in lieu of a completed application.

Attaching your resume and cover letter are an optional feature for those who wish to do so in addition to completing the required application. Information on your resume and cover letter will not substitute for the education, work experience and required fields on the County application. The online County application is the primary tool used to evaluate your job qualifications.

RECRUITMENT ACCOMMODATIONS

Arrangements may be made to accommodate disabilities and religious convictions. Applicants requiring testing accommodations are required to complete and submit the Testing Accommodations Request Form prior to the test administration date. Special arrangements for religious convictions should be included in the "Additional Information" section of the application form.

GENERAL QUALIFICATIONS

- Pass County-paid pre-employment job-related background investigation.
- Perform job duties in a manner assuring a safe working environment for oneself and others.
- Maintain confidential information according to the legal standards and/or County regulations as required.

APPLICATION AND/OR EXAMINATION APPEAL RIGHTS

Application and/or examination results may be appealed by applicants presenting facts alleging irregularity, fraud and/or error in application screening or in exam scoring. Appeals must be in writing and submitted to the Chief Executive Officer within seven (7) days after the examination results are mailed.

DISCLAIMER

Stanislaus County reserves the right to revise the examination plan described in this flyer to better meet the needs of County service. The provisions of this bulletin do not constitute an express or implied contract. Any provision contained in this bulletin may be modified or revoked without notice. The information contained in the bulletin is information which sets forth a general summary of benefits for this respective position. This information is not legally binding. The benefits and other information regarding this position may be found in the Stanislaus County Code, the Stanislaus County Personnel Policies manual, or in the applicable Memorandum of Understanding(s), and such information prevails over information contained in this flyer. Questions regarding this bulletin may be directed to the Stanislaus County Chief Executive Office/ Human Resources.