



Stanislaus County
now offers an employee
bonus worth up to
**\$10,000 or 21
additional days of
leave time!***

**See inside for details*

Senior Budget Management Consultant (Manager IV)

Stanislaus County Chief Executive Office

\$98,508-\$147,763 Annually

Apply by December 30, 2024



Take Your Place.

ABOUT THE DEPARTMENT

Working for the Chief Executive Office is an exciting opportunity for the right candidate who wants to work in the heart of County administration and actively support the County's commitment to its Mission, Vision, and Values. The Chief Executive Office is responsible for implementing policy directives from the Board of Supervisors, overseeing operations of 27 County Departments, and working collaboratively with various community organizations and constituents. Working in this capacity provides the opportunity to comprehensively view County operations and assist in achieving the County's goals and objectives. Although budget administration and policy are a significant part of the work, the successful candidate will also be involved in various projects performing research and forecasting, conducting data analysis, reporting on trends, preparing public presentations, responding to requests from the Board of Supervisors, and providing recommendations to decision makers. The Chief Executive Office is the place to be for those interested in understanding County Government at the global level and making a difference in the community.

*Becoming a community of choice, where people live, work, and thrive -
a place worthy of calling home.*

THE POSITION

The Senior Management Consultant is typically assigned to work and liaison with various County departments in direct support on **fiscal and policy matters** and becomes intricately involved in planning processes, programs, projects, and addressing fiscal challenges, along with program monitoring of outcomes/success metrics and organizational performance. In this capacity, the Senior Management Consultant works closely with the Assistant Executive Officer on policy-related decisions that are generally high-profile and actions that have a **significant impact on the County organization, programs, and the community we serve**. Work focuses on budgeting, accounting, fiscal analysis and related recommendations. Further, long-range modeling County fiscal sustainability, and legislative analysis on topics important to County finances are functions of this Senior Management Consultant position. The current vacancy is on the **Health and Public Safety team** supporting the Board's priorities of Supporting a Strong and Safe Community and Supporting a Healthy Community. The health and public safety team **supports families' physical, mental, emotional, spiritual, and financial health and well-being, and effective public safety programs throughout the county**.



THE TYPICAL TASKS

- Work and communicate effectively and professionally with team members, the Board of Supervisors, Chief Executive Office, staff, and the public
- Provide fiscal advice and technical assistance in the preparation and maintenance of County Budgets to budget team members, office management consultants, the Auditor Controller's Office, and departments when needed
- Manage Board agenda items for assigned departments, ensuring integrity, completeness, and fiscal accuracy
- Evaluate and provide guidance on proposed program operational and fiscal strategic and budgetary plans
- Ensure assigned budgets comply with county financial policies and Board of Supervisors priorities and direction
- Manage multiple priorities and time constraints
- Review, analyze, and provide recommendations for organizational and/or operational issues, identifying their impact on County finances
- Prepare/lead with long-range financial planning, specialized studies, and various special projects
- Use the County's financial management systems to extract, analyze, and present data
- Assist the Chief Executive Office Senior Leadership team with analysis of proposed plans, projects, and budgets, and provide recommendations for implementation
- Conduct activities with strong customer-service focus
- Uphold public trust through leading with integrity and unquestionable ethics
- Perform research and forecasting, create reports, prepare presentations to share with a variety of audiences
- Monitor, reconcile, and ensure accuracy of County budget activity from Budget Reports and Board Agenda Items
- Monitor and report on assigned department budgets and financial activity
- Develop and monitor budget performance of assigned budgets throughout the fiscal year

THE IDEAL CANDIDATE

The ideal candidate for this role is a highly skilled finance manager with a strong understanding of public sector financial management principles, adept computer skills, and effective communication abilities. They will bring extensive experience in budget development and oversight, demonstrating both a meticulous attention to detail and a forward-thinking approach to enhancing financial processes. Known for their strategic acumen, they represent the County effectively on cross-functional teams and committees, fostering collaboration and alignment with organizational goals. In sum, the ideal candidate combines financial mastery, operational leadership, and strategic vision essential to drive excellence in county budget operations and organizational success.

Knowledge/Skills/Abilities

- Economics, accounting, and the public sector/county budget management, development, and planning
- Management, supervision, and leadership
- Management of financial resources
- Research analysis and report building
- Data collection, analysis, and presentation
- Critical thinking
- Project management
- Relationship building
- Agenda management
- Judgement and decision making
- Collaboration
- Time management
- State and Local regulations
- Strategic planning

MINIMUM QUALIFICATIONS

EDUCATION/EXPERIENCE

- Graduation from an accredited four-year college or university with a degree in business, public administration, economics, or a closely related field.
- AND
- Four (4) years of experience in a Public Agency providing complex, professional level organizational support and analysis in finance, budget, and operations.

Progressively responsible experience in a related area may be substituted for the required education on a year-for-year basis.

Proof of education may be required for verification purposes at the time of application. Applicants who are unable to submit proof must call 209-525-6341 to make other arrangements before 5 pm on the final filing date. Failure to submit proof or make other arrangements before the final filing deadline may result in disqualification.

DESIRABLE QUALIFICATIONS

In addition to the minimum qualifications, applicant screening may focus on the following desirable qualifications

- Completion of major coursework in accounting or economics

OR

- Two (2) years of progressively responsible work experience in government accounting

*Apply today
to join our team &
make a difference in
Stanislaus County*



Scan the QR code to learn more about the Chief Executive Office, or visit stancounty.com/ceo



**STANISLAUS
COUNTY HUMAN
RELATIONS**

Take Your Place.



JOIN OUR TEAM and receive a bonus worth **UP TO \$10,000** or 21 additional days of leave time!*

*EMPLOYEE CHOICE BONUS PLAN ALLOWS ELIGIBLE EMPLOYEES TO RECEIVE A BONUS WORTH \$5,000-\$10,000 OVER THREE ANNUAL INSTALLMENTS

YOU CHOOSE: One month's worth of

Scan the QR code with a camera app to watch the Employee Choice Bonus Plan video!



Cash Payout

Redo that kitchen or paydown debt.

It's all yours.



Leave Time

Take a little extra time off and enjoy yourself.

You've earned it.



Deferred Compensation

Reduce some taxable income and receive it later.

Why not?



**STANISLAUS
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clubwellness
myclubwellness.org

Employee Choice Bonus Plan

UNDERSTANDING THE DETAILS



JOIN OUR TEAM BY JUNE 30TH, 2025 TO BE ELIGIBLE!

The following Employee Choice Bonus Plan is designed to allow eligible employees, current active full-time employees or those hired full-time on or before June 30, 2025, to choose one of the three bonus incentive options (one-time option, non-revocable) they would like to receive:



Option 1 BONUS CASH PAYMENT

(Default if employee declines to make a choice)

- One month of salary (168 hours) paid in cash over three annual installments at the highest step or top of band of the classification held by the employee at each vesting date.
- Minimum amount of each payment will be \$1,666.67 and a maximum payment of \$3,333.37 (base hourly rate of pay for the classification multiplied by 56). The amount of each payment may change depending upon an employee's individual circumstances.
- Total minimum amount received will be \$5,000.01 and maximum will be \$10,000.02 paid over three installments.
- Applicable taxes will be applied and withheld.



Option 2 BONUS LEAVE TIME

- 168 hours of bonus leave time allocated within three annual installments.
- Bonus Leave Time would be administered in the same capacity as standard vacation including compensation rate, request and approval, and reporting expectations.
- Bonus Leave Time will have no cash value and cannot be cashed out at resignation, termination, or retirement.
- Must use the bonus leave time prior to the expiration date, as there is no carry over after the bonus leave time expires.



Option 3 BONUS DEFERRED COMPENSATION CONTRIBUTION

- One month of salary (168 hours) paid over three annual installments into the employee's Nationwide Deferred Compensation account at the highest step or top of band of classification held by the employee at each vesting date.
- Minimum amount of each payment will be \$1,666.67 and a maximum payment of \$3,333.37 (base hourly rate of pay for the classification multiplied by 56). The amount of each payment may change depending upon an employee's individual circumstances.
- Total minimum amount received will be \$5,000.01 and maximum will be \$10,000.02 paid over three installments.
- Applicable taxes will be applied and withheld.

Eligibility for Employee Choice Bonus Plan



- Must be an active full-time employee on each vesting date and during the pay period of the payment date to receive each payment.
- Full-time employees on an unprotected unpaid leave on the vesting date are ineligible for that specific payment.
- Employees that separate from full-time service prior to a vesting date will no longer be eligible for that specific payment.
- Employees that receive one or two payments, separate from full-time service and then return to full-time service are excluded from eligibility to receive further payments of any kind.
- Employees that leave full-time service prior to receiving any payments, and then return to full-time service on or before June 30, 2025, are eligible to receive future payments in accordance with their new hire date.



COMPENSATION & BENEFITS:

\$98,508-\$147,763 Annually

The County of Stanislaus provides a competitive and comprehensive benefits package for Management employees including:

Insurance: Extensive health, dental, and vision coverage options for employees and dependents

Professional Development: \$900 per Fiscal Year

Voluntary Deferred Compensation Plan (457B) plus 1.5% base pay contributed by the County

Life and Disability Insurance: Term life insurance policy, as well as Accidental Death/Disability coverage

Vacation: Accruing biweekly:

2 weeks for the first two years

3 weeks per year 3 thru year 10

4 weeks per year 11 thru year 20

5 weeks beginning year 21

Vacation accruals are subject to maximum limits

Holidays: 12 paid holidays annually

Sick Leave: Sick leave is accrued at a rate of 96 hours per year

Car Allowance: Up to \$2,400 annually, plus mileage

Moving Allowance: Recruited from out-of-County up to \$5,000

Details available upon request.

RECRUITMENT INCENTIVES:

Employee Choice Bonus Plan:

Stanislaus County now offers an employee bonus worth up to \$10,000 or 21 additional days of leave time! Visit stanjobs.org for details.

Career Ladders:

We offer valuable tools to help plan your career with Stanislaus County. Find ways to grow and develop within the organization— from Accounting to Public Safety to IT.

Learning Institute:

Whether you're a new employee or looking to acquire new skills, our Learning Institute offers a chance to take on new challenges and ways to consistently hone and improve skills.

WELLNESS BENEFITS

The Mission of Club Wellness is to facilitate and encourage the "good health" of the county workforce.

"Good health" is a state of complete physical, social and mental well-being, and not merely the absence of disease or infirmity; health is a resource for everyday life, not the object of living, and is a positive concept emphasizing social and personal resources as well as physical capabilities. The program seeks to increase awareness and knowledge of all employee benefits, nurture a team spirit and positive health behaviors, to motivate employees to adopt healthier habits and to provide opportunities and a supportive environment to create positive lifestyle changes.



CLASSIFICATION INFORMATION

Unless otherwise provided, this position is part of the Unclassified Service of the County and is considered "at-will" and is designated Management for labor relations purposes.

The individual selected will participate in the Stanislaus County Pay-for-Performance program, as well as receive additional benefits.

APPLICATION PROCEDURES/FINAL FILING DATE: APPLY BY December 30, 2024

Oral Examinations are tentatively scheduled for the week of January 13, 2025

Applications cannot be submitted later than 5:00 p.m. on the final filing date. Make your online application as complete as possible so a full and realistic appraisal may be made of your qualifications.

Resumes will not be accepted in lieu of a completed application.

Attaching your resume and cover letter are an optional feature for those who wish to do so in addition to completing the required application. Information on your resume and cover letter will not substitute for the education, work experience and required fields on the County application. The online County application is the primary tool used to evaluate your job qualifications.

RECRUITMENT ACCOMMODATIONS

Arrangements may be made to accommodate disabilities and religious convictions. Applicants requiring testing accommodations are required to complete and submit the Testing Accommodations Request Form prior to the test administration date. Special arrangements for religious convictions should be included in the "Additional Information" section of the application form.

GENERAL QUALIFICATIONS

- Pass County-paid pre-employment job-related background investigation.
- Perform job duties in a manner assuring a safe working environment for oneself and others.
- Maintain confidential information according to the legal standards and/or County regulations as required.

APPLICATION AND/OR EXAMINATION APPEAL RIGHTS

Application and/or examination results may be appealed by applicants presenting facts alleging irregularity, fraud and/or error in application screening or in exam scoring. Appeals must be in writing and submitted to the Chief Executive Officer within seven (7) days after the examination results are mailed.

DISCLAIMER

Stanislaus County reserves the right to revise the examination plan described in this flyer to better meet the needs of County service. The provisions of this bulletin do not constitute an express or implied contract. Any provision contained in this bulletin may be modified or revoked without notice. The information contained in the bulletin is information which sets forth a general summary of benefits for this respective position. This information is not legally binding. The benefits and other information regarding this position may be found in the Stanislaus County Code, the Stanislaus County Personnel Policies manual, or in the applicable Memorandum of Understanding(s), and such information prevails over information contained in this flyer. Questions regarding this bulletin may be directed to the Stanislaus County Chief Executive Office/ Human Resources.