



Stanislaus County
now offers an employee
bonus worth up to
\$10,000 or 21
additional days of
leave time!*
**See inside for details*

Assistant Public Health Director

Stanislaus County Health Services Agency

\$109,449 - \$164,195 Annually

Apply by January 8, 2025



ABOUT THE DEPARTMENT

The overarching goal of the Public Health Division of the Health Services Agency is to ensure that all Stanislaus County residents can achieve optimal health and wellness at every stage of their lives. The Public Health Division is responsible for promoting, protecting, and improving the health of the entire County. The Public Health Division manages and directs a range of programs and services including Communicable Disease Prevention, Emergency Preparedness, Family Health Services, Health Promotion, Children Medical Services, and the Women, Infants and Children (WIC) program.

As an accredited Public Health department, we are committed to improving the health and quality of life in our community through community engagement, collaboration, and partnerships. We prioritize health equity and continuous quality improvement to deliver effective, population health services that make a meaningful impact in the lives of the people we serve.



*Interested in learning more about the
Health Services Agency?
Scan the QR code or visit www.schsa.org/*



THE POSITION

The Assistant Director of Public Health is responsible for ensuring that the Division and its programs are high functioning and effectively meeting the Division's operational and strategic objectives. This position will assist the Public Health Director in the planning, development and implementation of the Core Public Health Services. As part of the Executive Leadership Team, this position plays a significant role in strategic planning, service implementation, policy analysis, and systems integration. The Assistant Director provides leadership in performance management, process improvement initiatives, Accreditation, and administration oversight to promote innovation, creativity, and service excellence.

THE TYPICAL TASKS

- Provide leadership support for the development and implementation of the Public Health Division Strategic Plan and various strategic initiatives;
- Oversee the hiring and selection, workload assignment, accountability, and performance management of assigned staff;
- Help to develop and maintain a learning organization committed to quality, results, and innovation;
- Support ongoing workforce development activities to retain a quality team and support staff in advancing health equity and a culture of quality;
- Provide support and oversight for the development of data-driven decision-making, analysis, and evidence-based program development and implementation;
- Represent the Public Health Division at key meetings with regional partners, community stakeholders, allies, and funders;
- Support community engagement activities to build and maintain effective partnerships for addressing socio-economic factors to advance community health;
- Use planning, writing, and assessment skills to develop and share compelling materials, reports, and presentations about our work and its impact and that of our partners;
- Assess and recommend solutions to complex problems affecting division operations and functions to ensure effective services to the community;
- Assist in budget planning and monitoring to ensure financial stability and growth; and
- Assist with the planning, directing and managing the functions and programs at the Public Health Division.

5 Reasons to choose Health Services Agency as your workplace:

Health Services Agency is committed to supporting community health!

Make a difference in the community

Work with an incredible and committed team that genuinely cares about the work they do. Public Health offers a job that is essential to improving the health of our community.

Build community partnerships and friendships through collaboration

Working in Public Health, you learn from many community agencies, healthcare partners, and education systems that combine resources to make a positive impact on the lives of others.

Current employees shared that it's a great place to work!

Caring and compassionate co-workers, positive work culture, growth opportunities, and great job security.

Grow your skills and be innovative

Working in Public Health offers many opportunities for professional growth. Further your professional skills in data analysis and community assessment, public speaking, meeting facilitation, and community engagement. Continue to learn about current topics such as health and racial equity and adverse childhood experiences.

Be part of something bigger

Whether working directly with individuals, often those with the greatest need, or identifying the root causes of larger community challenges, Public Health is essential to promote healthy behaviors and protect the health of the entire community

MINIMUM QUALIFICATIONS

KNOWLEDGE

- Public Health Services - Principles, functions, and operational characteristics of core public health services, prevention strategies, health education, community engagement, program development, and administration;
- Fiscal Administration - Budgeting process and public health finances, including accurate forecasting, strategic cost containment, and accurate and timely reporting;
- Public Policy - Public policy, planning and analysis, policy systems, and environmental change strategies, development, and implementation;
- Diversity, Equity & Inclusion - Systemic and institutional barriers to health and racial equity;
- Economics and Accounting - Knowledge of economic and accounting principles and practices, and the analysis and reporting of financial data; and
- Management & Leadership - Knowledge of effective leadership, direction and supervision. Principles of people management training, coaching, mentoring and supervision.

SKILLS/ABILITIES

- Management of financial resources;
- Social perceptiveness;
- Understand public policy;
- Community organizing and engagement;
- Critical thinking and problem solving;
- Federal, State, and local laws;
- Management of personnel resources;
- Negotiation;
- Systems analysis;
- Active learning;
- Strong presentation and public speaking skills;
- Time management; and
- Coordination.

EDUCATION & EXPERIENCE

PATTERN I

- A Bachelor's degree from an accredited college or university in Public Health Administration, Health Science, Behavioral Science, Social Science, Public/Business Administration, or a closely related field; AND
- Three (3) years of progressively responsible relevant experience as a manager in a Public Health department or health care system which include program, budget, and personnel management experience.

PATTERN II

- A Master's degree from an accredited college or university in Public Health, Healthcare, Administration, Public Health Administration, Social Behavioral, Health Science, or a closely related field; AND
- Two (2) years of progressively responsible relevant experience as a manager in a Public Health department or health care system which include program, budget, and personnel management experience.

Proof of education (degree or transcripts) will be required for verification purposes at the time of application. Applicants who are unable to submit proof must call (209) 558-7192 to make other arrangements before 5pm on the final filing date. Failure to submit proof or make other arrangements before the final filing deadline will result in disqualification.

For the full job description, including minimum qualifications, scan the QR Code or [click here](#)





**STANISLAUS
COUNTY HUMAN
RELATIONS**

Take Your Place.



JOIN OUR TEAM and receive a bonus worth **UP TO \$10,000** or 21 additional days of leave time!*

*EMPLOYEE CHOICE BONUS PLAN ALLOWS ELIGIBLE EMPLOYEES TO RECEIVE A BONUS WORTH \$5,000-\$10,000 OVER THREE ANNUAL INSTALLMENTS

YOU CHOOSE: One month's worth of

Scan the QR code with a camera app to watch the Employee Choice Bonus Plan video!



Cash Payout

Redo that kitchen or paydown debt.

It's all yours.



Leave Time

Take a little extra time off and enjoy yourself.

You've earned it.



Deferred Compensation

Reduce some taxable income and receive it later.

Why not?



**STANISLAUS
COUNTY HUMAN
RELATIONS**

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clubwellness
myclubwellness.org

Employee Choice Bonus Plan

UNDERSTANDING THE DETAILS



JOIN OUR TEAM BY JUNE 30TH, 2025 TO BE ELIGIBLE!

The following Employee Choice Bonus Plan is designed to allow eligible employees, current active full-time employees or those hired full-time on or before June 30, 2025, to choose one of the three bonus incentive options (one-time option, non-revocable) they would like to receive:



Option 1 BONUS CASH PAYMENT

(Default if employee declines to make a choice)

- One month of salary (168 hours) paid in cash over three annual installments at the highest step or top of band of the classification held by the employee at each vesting date.
- Minimum amount of each payment will be \$1,666.67 and a maximum payment of \$3,333.37 (base hourly rate of pay for the classification multiplied by 56). The amount of each payment may change depending upon an employee's individual circumstances.
- Total minimum amount received will be \$5,000.01 and maximum will be \$10,000.02 paid over three installments.
- Applicable taxes will be applied and withheld.



Option 2 BONUS LEAVE TIME

- 168 hours of bonus leave time allocated within three annual installments.
- Bonus Leave Time would be administered in the same capacity as standard vacation including compensation rate, request and approval, and reporting expectations.
- Bonus Leave Time will have no cash value and cannot be cashed out at resignation, termination, or retirement.
- Must use the bonus leave time prior to the expiration date, as there is no carry over after the bonus leave time expires.



Option 3 BONUS DEFERRED COMPENSATION CONTRIBUTION

- One month of salary (168 hours) paid over three annual installments into the employee's Nationwide Deferred Compensation account at the highest step or top of band of classification held by the employee at each vesting date.
- Minimum amount of each payment will be \$1,666.67 and a maximum payment of \$3,333.37 (base hourly rate of pay for the classification multiplied by 56). The amount of each payment may change depending upon an employee's individual circumstances.
- Total minimum amount received will be \$5,000.01 and maximum will be \$10,000.02 paid over three installments.
- Applicable taxes will be applied and withheld.

Eligibility for Employee Choice Bonus Plan



- Must be an active full-time employee on each vesting date and during the pay period of the payment date to receive each payment.
- Full-time employees on an unprotected unpaid leave on the vesting date are ineligible for that specific payment.
- Employees that separate from full-time service prior to a vesting date will no longer be eligible for that specific payment.
- Employees that receive one or two payments, separate from full-time service and then return to full-time service are excluded from eligibility to receive further payments of any kind.
- Employees that leave full-time service prior to receiving any payments, and then return to full-time service on or before June 30, 2025, are eligible to receive future payments in accordance with their new hire date.



COMPENSATION & BENEFITS

Approximate Annual Base Salary:
\$109,449 - \$164,195 Annually

The County of Stanislaus provides a competitive and comprehensive benefits package for regular full-time County Managers including:

- Excellent retirement benefits (2% at approximately age 62 formula)
- Medical, dental, vision, and basic term life insurance plans
- County paid Deferred Compensation at 1.5% of base salary
- 2 weeks annual vacation upon entering County service
- 32 additional vacation hours annually
- 56 hours administrative/management leave per year (does not carry over)
- 96 hours of sick leave annually
- 12 paid holidays annually
- \$900 annual Professional Development reimbursement
- Car allowance upon Department Head approval
- Moving allowance recruited from out-of-County
- Disability protection
- Optional participation in Flexible Spending Account programs
- Optional Supplemental Life & AD&D insurance plans
- Employee Assistance Program

Details available upon request

RECRUITMENT INCENTIVES:

Employee Choice Bonus Plan:

Stanislaus County now offers an employee bonus worth up to \$10,000 or 21 additional days of leave time! Visit stanjobs.org for details.

Career Ladders:

We offer valuable tools to help plan your career with Stanislaus County. Find ways to grow and develop within the organization— from Accounting to Public Safety to IT.

Learning Institute:

Whether you're a new employee or looking to acquire new skills, our Learning Institute offers a chance to take on new challenges and ways to consistently hone and improve skills.

WELLNESS BENEFITS

The Mission of Club Wellness is to facilitate and encourage the "good health" of the county workforce.

"Good health" is a state of complete physical, social and mental well-being, and not merely the absence of disease or infirmity; health is a resource for everyday life, not the object of living, and is a positive concept emphasizing social and personal resources as well as physical capabilities. The program seeks to increase awareness and knowledge of all employee benefits, nurture a team spirit and positive health behaviors, to motivate employees to adopt healthier habits and to provide opportunities and a supportive environment to create positive lifestyle changes.



CLASSIFICATION INFORMATION

Unless otherwise provided, this position is part of the Unclassified Service of the County and is considered "at-will" and is designated Management for labor relations purposes.

The individual selected will participate in the Stanislaus County Pay-for-Performance program, as well as receive additional benefits.

APPLICATION PROCEDURES/FINAL FILING DATE: January 8, 2025

Oral Examinations are tentatively scheduled for January 17, 2025

Applications cannot be submitted later than 5:00 p.m. on the final filing date. Make your online application as complete as possible so a full and realistic appraisal may be made of your qualifications.

Resumes will not be accepted in lieu of a completed application.

Attaching your resume and cover letter are an optional feature for those who wish to do so in addition to completing the required application. Information on your resume and cover letter will not substitute for the education, work experience and required fields on the County application. The online County application is the primary tool used to evaluate your job qualifications.

RECRUITMENT ACCOMMODATIONS

Arrangements may be made to accommodate disabilities and religious convictions. Applicants requiring testing accommodations are required to complete and submit the Testing Accommodations Request Form prior to the test administration date. Special arrangements for religious convictions should be included in the "Additional Information" section of the application form.

GENERAL QUALIFICATIONS

- Pass County-paid pre-employment job-related background investigation.
- Perform job duties in a manner assuring a safe working environment for oneself and others.
- Maintain confidential information according to the legal standards and/or County regulations as required.

APPLICATION AND/OR EXAMINATION APPEAL RIGHTS

Application and/or examination results may be appealed by applicants presenting facts alleging irregularity, fraud and/or error in application screening or in exam scoring. Appeals must be in writing and submitted to the Chief Executive Officer within seven (7) days after the examination results are mailed.

DISCLAIMER

Stanislaus County reserves the right to revise the examination plan described in this flyer to better meet the needs of County service. The provisions of this bulletin do not constitute an express or implied contract. Any provision contained in this bulletin may be modified or revoked without notice. The information contained in the bulletin is information which sets forth a general summary of benefits for this respective position. This information is not legally binding. The benefits and other information regarding this position may be found in the Stanislaus County Code, the Stanislaus County Personnel Policies manual, or in the applicable Memorandum of Understanding(s), and such information prevails over information contained in this flyer. Questions regarding this bulletin may be directed to the Stanislaus County Chief Executive Office/ Human Resources.