



Stanislaus County
now offers an employee
bonus worth up to
**\$10,000 or 21
additional days of
leave time!***

**See inside for details*

Funding Development Manager (Manager I/II/III)

Behavioral Health and Recovery Services

\$68,889 - \$130,686 Annually

Apply by April 2, 2025



Take Your Place.

THE DEPARTMENT

Behavioral Health and Recovery Services (BHRS) is committed to behavioral health principles that are responsive to both mental health services and substance use disorders. Our scope of services includes, but is not limited to, inpatient and outpatient psychiatric services, mental health services, substance use disorder services, behavioral health education and prevention, public guardian functions, supportive services, and advocacy. We offer these services throughout Stanislaus County at Behavioral Health and Recovery Services managed sites and in partnership with community agencies, as well as other County departments.

THE POSITION

The Funding Development Division is responsible for writing and submitting multidisciplinary and multi-collaborative grant proposals, ranging in size, scope and complexity, to a wide range of public and private external funding agencies and organizations. Reporting to the Fiscal Manager, the Funding Development Manager (Manager I/II/III) is responsible for leading the organization's funding development activities, including but not limited to, developing policies and procedures consistent with the requirements of multiple and complex funding sources, support budget development, ensuring compliance with all grant requirements, implementing programs and services that are grant-funded, managing the grants tracking process, and preparing complex and technical reports as required, and as requested by the Director, Chief Fiscal and Administrative Officer, Chief Operations Officer, Medical Director, and other oversight entities. The Funding Development Manager (Manager I/II/III) will plan, lead, manage, and direct four administrative staff, and various grant-funded contracted activities and partnerships.

THE IDEAL CANDIDATE

The ideal candidate is adept at handling challenges in a fast-paced organization with diverse human relations and resource issues. They use creative strategies and possess a management style that drives multiple change initiatives. Strong interpersonal, communication, and collaboration skills, coupled with leadership and direction, are essential for providing quality service. The successful candidate demonstrates high emotional intelligence, professional ethics, and integrity. They are a collaborative leader and relationship builder, committed to supporting the Human Relations Mission, Vision and Values continuously.



*Apply today to join our team
& make a difference in
Stanislaus County!*

TYPICAL TASKS

- Plan, lead, direct, develop, and coordinate the policies, activities, and staff of the Grant Management Division;
- Design, implement and coordinate the Department's grant activities;
- Serve as the designated representative for all grant awards;
- Review and monitor existing grant programs;
- Suggest and implement enhancements and modifications to improve grant programs and/or to meet the changing needs of clients, the organization, and the behavioral health industry;
- Ensure that grant materials and programs are current, accurate, and effective;
- Maintain knowledge of new methods and techniques for grant oversight and management applicable to the organization and behavioral health industry;
- Identify problems and opportunities such as operational changes or industry developments that grant funding could improve. Design and develop new grant-funded programs;
- Lead, establish, and maintain cooperative working relationships with representatives of other departments, agencies, subrecipients, contractors, staff, and the public, when necessary;
- Oversee the maintenance and continued development of the Department's data and accounting functions related to grants; and
- Ensure that grant milestones and goals are met while adhering to approved grant budgets.

MINIMUM QUALIFICATIONS

KNOWLEDGE/SKILLS/ABILITIES

- Experience preparing and managing federal and state grant applications;
- Knowledge of public sector managed care principles and funding mechanisms;
- Expertise in managing large-scale provider contracts and leveraging multiple funding sources;
- Design and monitoring of new or expanded program structures;
- All aspects of the pre-and post-award proposal and report writing process;
- Complex research methods and techniques;
- Methods and techniques of conducting analytical studies, developing recommendations and presenting findings;
- Excellent written and verbal communication skills, including the ability to present to large groups;
- Ability to prepare clear and compelling reports, narratives, and data presentations;
- Methods and techniques of providing quality customer service;
- Plan, organize and direct the work of staff;
- Progressive leadership skills, including motivating, coaching, and supporting staff
- The use of modern computer systems and applications relevant to assigned areas of responsibility and the role of technology in improving business process and efficiency;
- Establish and implement goals and objectives;
- Organization skills;
- Understand, interpret and apply laws, rules and regulations as they relate to assigned area of responsibilities; and
- Budgeting, general accounting practices, and cost allocation methodologies;

EDUCATION & EXPERIENCE

MANAGER I

- Graduation from an accredited four (4) year college or university with a degree in Business Administration, Accounting, Finance, or Public Administration; AND
- Two (2) years of progressively responsible experience described above in a large public or private institution.

MANAGER II

- Graduation from an accredited four (4) year college or university with a degree in Business Administration, Accounting, Finance, or Public Administration; AND
- Three (3) years of progressively responsible experience described above in a large public or private institution, at least two (2) years of which must have been in a supervisory capacity.

MANAGER III

- Graduation from an accredited four (4) year college or university with a degree in Business Administration, Accounting, Finance, or Public Administration; AND
- Four (4) years of progressively responsible experience described above in a large public or private institution, at least three (3) years of which must have been in a supervisory capacity.

*Additional experience in a related area may be substituted for the required education on a year-for-year basis.

DESIRABLE QUALIFICATIONS

In addition to the above minimum qualifications, screening may focus on the following desirable qualification. Please detail any of the desirable experience you have in the duties section of your application.

- Possession of a Master's degree in Business Administration, Accounting, Finance, or Public Administration; OR
- Two (2) years of public sector experience in a County government agency.

Proof of education is required for verification purposes at the time of application. Applicants who are unable to submit proof must call (209) 525-7339 to make other arrangements before 5 pm on the final filing date. Failure to submit proof or make other arrangements before the final filing deadline will result in disqualification.



*Interested in learning more about
Behavioral Health & Recovery
Services?*

Scan the QR code!





**STANISLAUS
COUNTY HUMAN
RELATIONS**

Take Your Place.



JOIN OUR TEAM and receive a bonus worth **UP TO \$10,000** or 21 additional days of leave time!*

*EMPLOYEE CHOICE BONUS PLAN ALLOWS ELIGIBLE EMPLOYEES TO RECEIVE A BONUS WORTH \$5,000-\$10,000 OVER THREE ANNUAL INSTALLMENTS

YOU CHOOSE: One month's worth of

Scan the QR code with a camera app to watch the Employee Choice Bonus Plan video!



Cash Payout

Redo that kitchen or paydown debt.

It's all yours.



Leave Time

Take a little extra time off and enjoy yourself.

You've earned it.



Deferred Compensation

Reduce some taxable income and receive it later.

Why not?



**STANISLAUS
COUNTY HUMAN
RELATIONS**

Take Your Place.



clubwellness
myclubwellness.org

Employee Choice Bonus Plan

UNDERSTANDING THE DETAILS



JOIN OUR TEAM BY JUNE 30TH, 2025 TO BE ELIGIBLE!

The following Employee Choice Bonus Plan is designed to allow eligible employees, current active full-time employees or those hired full-time on or before June 30, 2025, to choose one of the three bonus incentive options (one-time option, non-revocable) they would like to receive:



Option 1 BONUS CASH PAYMENT

(Default if employee declines to make a choice)

- One month of salary (168 hours) paid in cash over three annual installments at the highest step or top of band of the classification held by the employee at each vesting date.
- Minimum amount of each payment will be \$1,666.67 and a maximum payment of \$3,333.37 (base hourly rate of pay for the classification multiplied by 56). The amount of each payment may change depending upon an employee's individual circumstances.
- Total minimum amount received will be \$5,000.01 and maximum will be \$10,000.02 paid over three installments.
- Applicable taxes will be applied and withheld.



Option 2 BONUS LEAVE TIME

- 168 hours of bonus leave time allocated within three annual installments.
- Bonus Leave Time would be administered in the same capacity as standard vacation including compensation rate, request and approval, and reporting expectations.
- Bonus Leave Time will have no cash value and cannot be cashed out at resignation, termination, or retirement.
- Must use the bonus leave time prior to the expiration date, as there is no carry over after the bonus leave time expires.



Option 3 BONUS DEFERRED COMPENSATION CONTRIBUTION

- One month of salary (168 hours) paid over three annual installments into the employee's Nationwide Deferred Compensation account at the highest step or top of band of classification held by the employee at each vesting date.
- Minimum amount of each payment will be \$1,666.67 and a maximum payment of \$3,333.37 (base hourly rate of pay for the classification multiplied by 56). The amount of each payment may change depending upon an employee's individual circumstances.
- Total minimum amount received will be \$5,000.01 and maximum will be \$10,000.02 paid over three installments.
- Applicable taxes will be applied and withheld.

Eligibility for Employee Choice Bonus Plan



- Must be an active full-time employee on each vesting date and during the pay period of the payment date to receive each payment.
- Full-time employees on an unprotected unpaid leave on the vesting date are ineligible for that specific payment.
- Employees that separate from full-time service prior to a vesting date will no longer be eligible for that specific payment.
- Employees that receive one or two payments, separate from full-time service and then return to full-time service are excluded from eligibility to receive further payments of any kind.
- Employees that leave full-time service prior to receiving any payments, and then return to full-time service on or before June 30, 2025, are eligible to receive future payments in accordance with their new hire date.



COMPENSATION & BENEFITS

\$68,889 - \$130,686 Annually

The County of Stanislaus provides a competitive and comprehensive benefits package for regular full-time County Managers including:

- Excellent retirement benefits (2% at approximately age 62 formula)
- Medical, dental, vision, and basic term life insurance plans
- County paid Deferred Compensation at 1.5% of base salary
- Accrual of 2-weeks annual vacation upon entering County service
- 32 additional vacation hours annually
- 56 hours administrative/management leave per year (does not carry over)
- 96 hours of sick leave annually
- 12 paid holidays annually
- \$900 annual Professional Development reimbursement
- Car allowance upon Department Head approval
- Moving allowance recruited from out-of-County
- Disability protection
- Optional participation in Flexible Spending Account programs
- Optional Supplemental Life & AD&D insurance plans
- Employee Assistance Program

Details available upon request

RECRUITMENT INCENTIVES:

Employee Choice Bonus Plan:

Stanislaus County now offers an employee bonus worth up to \$10,000 or 21 additional days of leave time! Visit stanjobs.org for details.

Career Ladders:

We offer valuable tools to help plan your career with Stanislaus County. Find ways to grow and develop within the organization— from Accounting to Public Safety to IT.

Learning Institute:

Whether you're a new employee or looking to acquire new skills, our Learning Institute offers a chance to take on new challenges and ways to consistently hone and improve skills.

WELLNESS BENEFITS

The Mission of Club Wellness is to facilitate and encourage the "good health" of the county workforce.

"Good health" is a state of complete physical, social and mental well-being, and not merely the absence of disease or infirmity; health is a resource for everyday life, not the object of living, and is a positive concept emphasizing social and personal resources as well as physical capabilities. The program seeks to increase awareness and knowledge of all employee benefits, nurture a team spirit and positive health behaviors, to motivate employees to adopt healthier habits and to provide opportunities and a supportive environment to create positive lifestyle changes.



CLASSIFICATION INFORMATION

Unless otherwise provided, this position is part of the Unclassified Service of the County and is considered "at-will" and is designated Management for labor relations purposes.

The individual selected will participate in the Stanislaus County Pay-for-Performance program, as well as receive additional benefits.

APPLICATION PROCEDURES/FINAL FILING DATE: April 2, 2025

Oral Examinations are tentatively scheduled for the week of April 14, 2025

Applications cannot be submitted later than 5:00 p.m. on the final filing date. Make your online application as complete as possible so a full and realistic appraisal may be made of your qualifications.

Resumes will not be accepted in lieu of a completed application.

Attaching your resume and cover letter are an optional feature for those who wish to do so in addition to completing the required application. Information on your resume and cover letter will not substitute for the education, work experience and required fields on the County application. The online County application is the primary tool used to evaluate your job qualifications.

RECRUITMENT ACCOMMODATIONS

Arrangements may be made to accommodate disabilities and religious convictions. Applicants requiring testing accommodations are required to complete and submit the Testing Accommodations Request Form prior to the test administration date. Special arrangements for religious convictions should be included in the "Additional Information" section of the application form.

GENERAL QUALIFICATIONS

- Pass County-paid pre-employment job-related background investigation.
- Perform job duties in a manner assuring a safe working environment for oneself and others.
- Maintain confidential information according to the legal standards and/or County regulations as required.

APPLICATION AND/OR EXAMINATION APPEAL RIGHTS

Application and/or examination results may be appealed by applicants presenting facts alleging irregularity, fraud and/or error in application screening or in exam scoring. Appeals must be in writing and submitted to the Chief Executive Officer within seven (7) days after the examination results are mailed.

DISCLAIMER

Stanislaus County reserves the right to revise the examination plan described in this flyer to better meet the needs of County service. The provisions of this bulletin do not constitute an express or implied contract. Any provision contained in this bulletin may be modified or revoked without notice. The information contained in the bulletin is information which sets forth a general summary of benefits for this respective position. This information is not legally binding. The benefits and other information regarding this position may be found in the Stanislaus County Code, the Stanislaus County Personnel Policies manual, or in the applicable Memorandum of Understanding(s), and such information prevails over information contained in this flyer. Questions regarding this bulletin may be directed to the Stanislaus County Chief Executive Office/ Human Resources.