



COMPENSATION

\$81,078.40 – \$121,638.40 Annually

(*The salary posted does not reflect the current 2% salary deduction which expires July 11, 2015)

Stanislaus County also offers an excellent fringe benefits package for its executives that typically includes:

- Excellent retirement benefit (2% at approximately age 61 formula)
- Health Plan coverage for employee and dependents (health, dental, vision)
- County paid Deferred Compensation at 1.5% of base salary
- Two weeks annual vacation accrual upon entering County service (beginning the third year, three weeks of annual vacation; beginning the 11th year, four weeks of annual vacation; and, beginning the 21st year of service, five weeks of vacation per year)
- 32 additional vacation hours annually
- 40 hours administrative/management leave per year (does not carry over)
- 96 hours of sick leave annually
- 10 paid holidays annually
- Term life insurance
- Disability protection
- Portion of out-of-area moving expenses

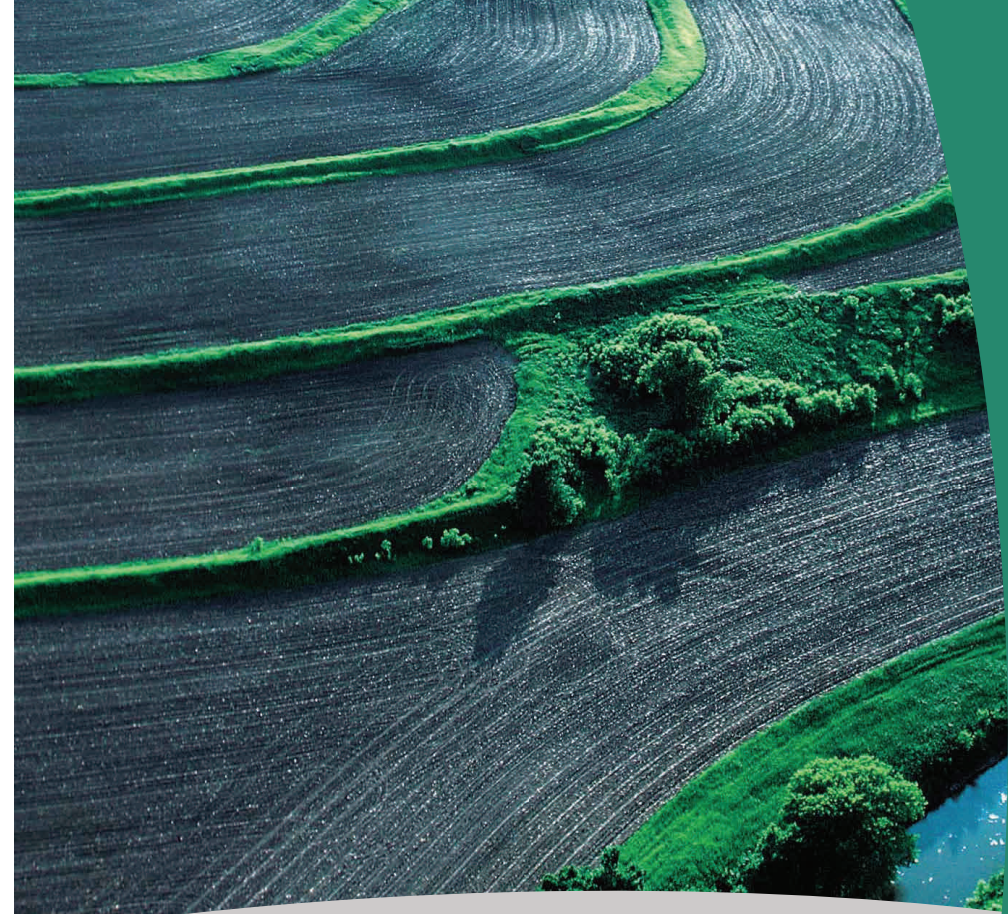
HOW TO APPLY / SELECTION PROCESS

To begin the application process, go to www.stanjobs.org. Applications cannot be submitted later than 5:00 p.m. on the final filing date. Make your online application as complete as possible so a full and realistic appraisal may be made of your qualifications. Resumes will not be accepted in lieu of a completed application form.

Apply by—May 7, 2015
Tentative Oral Exam Date—June 3-4, 2015



Stanislaus County is an Equal Opportunity/ADA Employer
1010 10th Street, Modesto, California 95354 (209)-525-6333 or 525-6341



Assistant Director of Environmental Resources

Apply by:

May 7, 2015



THE COMMUNITY

Located in the heart of California's fertile Central Valley, Stanislaus County is blessed with mild weather year round and some of the world's richest soil. With a population of nearly 525,000, Stanislaus County is proud of its vibrant citizenry, great traditions, educational opportunities, and multi-cultural lifestyles. The area offers a mixture of urban, suburban, and rural environments and lifestyles. The economy is based primarily on agricultural production and related services, food processing and retail services. California State University Stanislaus and Modesto Junior College are higher educational institutions located in the County.

The area offers a variety of cultural events from the Gallo Center for Performing Arts and recreational opportunities such as a Minor League baseball team. The San Francisco Bay Area, the Silicon Valley, Sacramento and California's Central Coast are only a 90 minute drive from Modesto. Eastward are the foothills of the Mother Lode gold country which lead to the majestic Sierra Nevada mountain range, Yosemite National Park and Lake Tahoe.

ENVIRONMENTAL RESOURCES

The Department of Environmental Resources encompasses six service areas that include Administration, Environmental Health (including Code Enforcement), Solid Waste, Hazardous materials, Landfill and Milk & Dairy. The Department of Parks and Recreation consists of four service areas that include Administration, County Centers / Community Parks, Woodward Reservoir and Modesto Reservoir.

The two departments have a total of over 100 full-time employees with a Fiscal Year 2014-2015 total combined budget of nearly \$26 million.

THE POSITION

Under the direction of the Department Head and the policy direction of the Board of Supervisors, the Assistant Director administers, directs, and coordinates the activities of the Department of Environmental Resources Hazardous Materials, Landfill and Environmental Health (including Code Enforcement) Divisions and assists the Director in carrying out the objectives of the Board in addressing infrastructure and service needs for the citizens of Stanislaus County.

The ideal candidate is an experienced professional who has exceptional leadership, creativity, communication, and interpersonal skills and possesses broad experience in a variety of environmental programs.

SKILLS / KNOWLEDGE / ABILITIES

Ability to

- Work collaboratively within the County and with other Federal, State, and local agencies;
- Implement business improvement processes;
- Plan and project review, approval process abilities for environmental resources and capital improvement projects;
- Formulate and interpret policy and procedures;
- Understand statutes and regulations and explain their application to others;
- Prepare and administer a budget;
- Work effectively under tense or delicate circumstances; and
- Speak and write effectively, and propose clear and concise records and reports.

Knowledge of

- State and federal hazardous materials, landfill and environmental health and sanitation laws;
- Principles and practices of public health, especially environmental health and sanitation inspections and investigations;
- Administrative principles and techniques including organization, budgeting, personnel, and supervision;
- Principles of accounting as related to a billing and collection system;
- Grants and subvention procedures and requirements;
- Objectives and organization of the Environmental Resources Department;
- Regulation, practices and trends in environmental resources;

- Practices and procedures related to the management and administration of local government;
- Budget development, justification, presentation, and administration of local government funds and grants;
- Federal, State, and local rules, regulations, and guidelines related to occupational and regulatory requirements, reporting, and practices; and
- Current legislation affecting environmental resources programs and activities.

TYPICAL TASKS / RESPONSIBILITIES

- Advises and consults with city councils and city staffs on environmental resources matters and negotiates contracts and fees for services provided;
- Enforces environmental, health and sanitation laws and regulations;
- Administers a fee-for-service program;
- Completes grants and subvention applications and accounts for expenditures of monies received;
- Audits and conducts efficiency studies and otherwise monitors program activities;
- Plans for department activities and oversees capital improvement projects; functional assignments, and ordinance and statute implementation; and procedural modifications relating to departmental activities and functions;
- Prepares departmental budgets and has responsibility for expenditure control;
- Makes staff appointments and reviews staff training and evaluations;
- Reviews and develops reports and statistics for evaluation of department workload, accomplishments, and other departmental related issues;
- Consults with management and supervising staff regarding difficult problems and coordinates finding of solutions;
- Coordinates programs and confers with other agencies and departments regarding activities and/or concerns;
- Makes presentations before public bodies and community groups, and confers with them; and
- Performs research and prepares correspondence and reports.

EDUCATION & EXPERIENCE

- Bachelor's degree in Civil Engineering, Environmental Studies, Public or Business Administration, Public Health, Health Science or related field; AND
- Four (4) years of progressively responsible experience including at least three (3) years of responsible supervisory/managerial work with supervision experience; AND
- Possession of a certificate of registration as a California Registered Environmental Health Specialist. If a candidate does not possess a registration, proof of an eligibility letter from the California Department of Health Services must be provided. Candidates who require no more than one year of training to gain entrance to the exam will be considered. Successfully passing the exam within a time frame established by the Department would be a condition of continued employment.

DESIRABLE QUALIFICATIONS

Applicant screening, in addition to the minimum qualifications, will focus on the following desirable categories. Please list any desirables you may have within the "Additional Information" section of the online application.

- Master's degree in Civil Engineering, Public or Business Administration, Public Health, Health Science or related field; **OR**
- Four (4) years managerial experience including supervision over Environmental Resource Programs; **OR**
- Registered Environmental Health Specialist; **OR**
- Possession of a Manager of Landfill Operations (MOLO) Certification from the Solid Waste Association of North America (SWANA).

Join a winning team